



TERMS OF REFERENCE

I. REQUIREMENT: Supply of 200 pcs. of Journal Notebook with Pen with Logo

II. BACKGROUND

The Philippines Department of Tourism (PDOT) with office at Suite 11.01/92 Pitt St., Sydney, requires 200 pcs of journal notebook with pen with It's More Fun in the Philippines logo.

III. OBJECTIVE

To promote the It's More Fun in the Philippines brand and to create goodwill through promotional giveaways.

IV. DELIVERABLES

The winning bidder will supply 200 pcs of journal notebook with pen with the It's More Fun in the Philippines logo. The artwork will be provided by PDOT;

Delivery to PDOT will be not later than 15 days from the award of contract.

V. DOCUMENTARY REQUIREMENT

Bidders are required to provide their Australian Business Number (ABN)

VI. BUDGET: Total of AUD 4,000.00 inclusive of GST, print set-up fee, delivery and other charges.

VII. PAYMENT PROCEDURE

Electronic Fund Transfer of payment to winning bidder's nominated bank account. Invoice is required.

Prepared by:

ELEANOR A. PALIMA
Administrative Officer and Officer-in-Charge
Philippine Department of Tourism - Sydney