



18 November 2020

REQUEST FOR QUOTATION

The Philippine Department of Tourism – Sydney is inviting Australia-based Video Production companies to send quotes for video production and editing of 4 videos required for its Social Media Activation for Filipino-Australians Joint Project with the Philippine Embassy. Attached for your guidance is the detailed Terms of Reference.

Please submit your quotes on or before 23 November 2020 to:

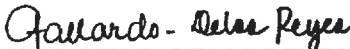
norjdelosreyes@morefuninthephilippines.com.au

cc: ely@morefuninthephilippines.com.au

PDOT reserves the right to accept the quote that it finds the most beneficial to the office. Requests for clarifications may also be sent by email to the same addresses mentioned above.

Thank you.

Sincerely,


NORJAMIN G. DELOS REYES
Tourism Attaché
Philippine Department of Tourism - Sydney



TERMS OF REFERENCE

I. REQUIREMENT: VIDEO PRODUCTION AND EDITING

II. BACKGROUND

The Philippine Department of Tourism (PDOT), in partnership with the Philippine Embassy in Australia, will bring the Filipino Christmas spirit to Filipino-Australians through a Filipino Christmas dinner in Canberra on 9 December 2020. Four videos will be produced to showcase Filipino Christmas traditions and Filipino cuisine during the Christmas dinner.

III. OBJECTIVE

The overall objective is to encourage travel to the country when restrictions are lifted.

IV. DELIVERABLES

The winning bidder will produce 4 edited videos with the following content:

Video 1 – Filipino Christmas lanterns (minimum of 3 minutes)

Video 2 - Entrée (minimum of 3 minutes)

Video 3 - Main Course (minimum of 3 minutes)

Video 4 –Filipino dessert (minimum of 3 minutes)

The final video files will be delivered to the Philippine embassy not later than 7 December 2020.

Pre-production will entail interviewing a business owner and creating a storyboard for videos 2, 3 and 4. Some footages will be provided by the Philippine Embassy. This may also entail travel to Canberra, if required.

V. DOCUMENTARY REQUIREMENT

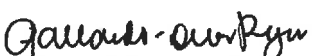
Bidders are required to provide their Australian Business Number (ABN)

VI. BUDGET: Maximum of AUD 2,300.00 inclusive of GST

VII. PAYMENT PROCEDURE

Electronic Fund Transfer of payment to winning bidder's nominated bank account

Prepared by:


NORJAMIN G. DELOS REYES
Tourism Attaché
Philippine Department of Tourism - Sydney